**Aga Khan Foundation in the Kyrgyz Republic**

**Community Engagement and Social Accountability Project**

**TERMS OF REFERENCE**

**FOR THE** **INDIVIDUAL CONSULTANT FOR THE DEVELOPMENT OF TRAINING MODULE AND CONDUCTING TRAININGS ON THE TOPIC: “FUNDAMENTALS OF PUBLIC SPEAKING” for SHORT-TERM.**

1. **SUMMARY**

**Aga Khan Foundation (AKF)** is a private, international non-denominational and not-for-profit organization established in 1967 in Switzerland. The Foundation seeks to develop and promote creative solutions to long-standing global challenges including poverty, hunger, illiteracy, and disease. Through its local partner, the Public Foundation Kyrgyzstan Mountain Societies Development Support Programme, AKF implements a range of integrated interventions in rural development, education, and health, which are implemented in collaboration with and between community-based groups and local authorities. AKF is active in five oblasts in the Kyrgyz Republic, covering a total population of more than 520,000. For more information, please visit [www.akdn.org](http://www.akdn.org).

From May 24, 2018 AKF and Community Development and Investment Agency (ARIS) are implementing the “Community Engagement and Social Accountability” project with the support of World Bank and Multilateral Donor Trust Fund (MDTF). **The project aims** to engage youth in the development of social and economic infrastructure to improve the services and opportunities for development in the target villages located along the CASA-1000 electricity transmission line. The project will develop and implement a community mobilization process focused on youth and aimed to expand the rights and opportunities of young women and men in target communities and involve them in the decision-making process.

The Community Engagement and Social Accountability project supplements the World Bank CASA-1000 Community Support Project. The project is implemented in the communities located along the CASA-1000 electricity transmission line in Jalal Abad, Osh and Batken regions.

AKF announces a tender for the selection of local individual consultant for the training of Youth Facilitators (group of active community members) on "**Fundamentals of Public Speaking**".

These trainings are aimed at raising the capacity of Youth Facilitators to improve their ability to identify and promote the interests and initiatives of young people in the target communities.

Considering the current situation in relation to COVID-19, the Project aims to apply a mixed approach to training of target groups. The blended approach combines video-based learning with highly interactive face-to-face workshops[[1]](#footnote-1) so that students have the opportunity to transform their newly acquired knowledge into practical skills.

1. **OBJECTIVES**

**Objective 1. To increase the potential of Youth Facilitators on the topic "Fundamentals of Public Speaking".**

**Sub-objectives:**

**А)** Develop training module and program in the Kyrgyz language;

**B)** To increase the capacity of Youth Facilitators on the topic "Fundamentals of Public Speaking". After completion of the training, it is necessary to collect the feedback (assessment) of the participants.

1. **SCOPE OF SERVICES**

This term of reference includes the following scope of services:

**A)** Submit the training module and the training program in the Kyrgyz language for approval within ten days after the signing of the contract.

**B)** After prior coordination of training schedules with the Project Coordinator, conduct 13 cluster trainings for Youth Facilitators in Jalal-Abad, Osh and Batken regions.

**C)** Complete the training program based on the video materials and subsequent face-to-face sessions, the feedback received from the training participants who participated (attended) the trainings.

1. **ANTICIPATED RESULTS**

**I stage:** A two-day training module has been developed, the training program and handouts are provided in the Kyrgyz language.

**II stage:** 13 cluster two-day trainings were conducted in 2021 for 308 Youth Facilitators in the target villages of Osh region – 5 cluster trainings, Jalal-Abad region – 3 cluster trainings and in Batken region – 5 cluster trainings.

1. **REPORTING AND APPROVAL PROCEDURES, PAYMENT SCHEDULE FOR LUMP SUM CONTRACTS**
2. **REPORTING AND APPROVAL PROCEDURES:**

**1)** Training module, program and handouts are to be approved by the Aga Khan Foundation within 3-5 working days;

**2)** Signing the ACT of services rendered based on the results of completion of stage II within 5 working days after the completion of the training.

**3)** Submission of the final report based on the results of all services rendered with the recommendations in paper and electronic form – within 5 working days after the completion of stage II.

**The consultant's reports must be submitted in paper and electronic form in**

**Russian with all the necessary materials.**

**The consultant's report will be accepted by the Client represented by the Project Coordinator.**

The consultant will work in collaboration with the Project Coordinator and Field Facilitators in their current activities on the performance of the assignment. The implementation of each stage is fixed by the corresponding act of services rendered and following payment.

**b) PAYMENT SCHEDULE**

**10% of the contract amount:** after approval of the training modules, program, and handouts by the Client.

**90% of the contract amount:** after the Consultant has completed the stage II, after signing of act of services rendered by the Client and acceptance of the final report.

1. **CLIENT’S INPUT, DURATION OF THE ASSIGNMENT/ ESTIMATED TIME EXPENDITURES FOR TIME-BASED CONTRACTS**

**The Client is obliged to review all submitted materials, reports from the Consultant within the agreed time frame, and, if necessary, assist in organization of the events.**

Contract execution will take 2 months from the date of signing the contract in 2021. The detailed schedule of training will be further agreed with the Project Coordinator after signing the contract.

1. **QUALIFICATION AND EXPERIENCE REQUIREMENTS**

* Higher education in the field of social sciences.
* Relevant experience in development and execution of similar trainings for projects funded by donor organizations for at least **7 years**.
* Experience in using methods and methodologies of interactive training for young people, considering special attention to gender dynamics during training for at least **5 years**.
* Professional skills of conducting trainings in the Kyrgyz language.

1. Depending on the situation in the country, face-to-face workshops can be substituted by a video conference on public platforms. [↑](#footnote-ref-1)