Strengthening capacities of LSGs, internal affairs bodies, prosecutor’s offices, courts and CSOs in creating territorial interdepartment commissions for PVE

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1. **List of abbreviations**

GIZ Deutsche Gesellschaft für Internationale Zusammenarbeit GmbH

KR Kyrgyz Republic

CSO Civil Society Organisation

LSG Local Self-Government

MOI Ministry of Interior

PREVECA Prevention of Violent Extremism in Central Asia

ТoR Terms of Reference

1. **Brief information on PREVECA**

The programme ‘Prevention of violent extremism in Central Asia (PREVECA)’ is funded by the German Federal Foreign Office and implemented by the Deutsche Gesellschaft für Internationale Zusammenarbeit GmbH (GIZ) from October 2023 until the end of November 2024. ts main partner in the Kyrgyz Republic (KR) is the Ministry of Interior (MOI) of KR. The overall objective of PREVECA is to support the state and civil society to prevent violence and reinforce the resilience of vulnerable groups against radicalisation. It also aims at enabling authorities, including law enforcement agencies, to develop specific skills, which will allow them to prevent violence, detect early signs of radicalisation, de-escalate situations with a radicalisation potential, and increase its outreach and communication with target groups, particularly youth to build trust and social cohesion.

1. **Context**

In 2023, a new law “On Countering Extremism” was adopted in KR. Based on the law, a new programme for the period 2023-2027 was developed by the Cabinet of Ministers of KR to counter extremism. Both the law and programme emphasise the importance of involving a wide range of stakeholders in prevention measures, including representatives of relevant state structures, local self-governments (LSGs), civil society organisations (CSOs), and the mass media. These documents introduce new norms and formats for mutual cooperation, and provide definitions which need to be explained to these stakeholders. The law also envisages the creation of territorial interdepartment commission for countering extremism in each oblast.

The Department for Countering Extremism and Illegal Migration of MOI KR, with the support of independent experts, plans to conduct two-day field workshop in each oblast of the country to implement the above-mentioned law and programme within the period from February to April 2024. During the workshop, MOI and independent experts will explain the norms and innovations of the law to representatives of LSGs, internal affairs bodies and prosecutor’s offices, and CSOs existing and working in Chui, Naryn, Issyk-Kul, Talas, Osh, Batken and Jalal-Abad oblasts. In addition, as a result of the worskshops, a territorial interdepartment commission for countering extremist activities is planned to be created in each oblast to ensure the integration of the local perspectives in activities at the national level.

To support MOI KR in conducting the above-mentioned workshops throughout the country, GIZ is hiring a short-term trainer on creating territorial interdepartment commissions for countering extremist activities.

**Objective of the Terms of reference (ToR)**

The main objective of the ToR is to strengthen capacities of representatives of LSGs, internal affairs bodies, prosecutor’s offices, courts and CSOs working in the city of Osh as well as Chui, Naryn, Issyk-Kul, Talas, Osh, Batken and Jalal-Abad oblasts in creating territorial interdepartment commissions for countering extremist activities.

1. **Tasks to be performed by the trainer**

The trainer on creating territorial interdepartment commissions for countering extremist activities must perform the following tasks during the contract term:

* 1. Support MOI KR (Department for Countering Extremism and Illegal Migration) in developing an agenda of the two-day workshops on explaining the norms and innovations of the new law “On Countering Extremism” and state programme for the period 2023-2027 for representatives of LSGs, internal affairs bodies, prosecutor’s offices, courts and CSOs working in the city of Osh as well as in Chui, Naryn, Issyk-Kul, Talas, Osh, Batken and Jalal-Abad oblasts. In particular, the trainer must participate in the development/adaptation of the agenda of the workshops and provide consultation on a session of the workshop devoted to creating territorial interdepartment commissions for countering extremist activities. 2 (two) expert-days are foreseen for performing this task.
  2. Prepare a presentation and hand-out materials for the two-day workshops on explaining the norms and innovations of the new law “On Countering Extremism” and state programme for the period 2023-2027 for representatives of LSGs, internal affairs bodies, prosecutor’s offices, courts and CSOs working in the city of Osh as well as in Chui, Naryn, Issyk-Kul, Talas, Osh, Batken and Jalal-Abad oblasts. In particular, the trainer must prepare a presentation and hand-out materials on the topic “Creating territorial interdepartment commissions for countering extremist activities”. 3 (three) expert-days are given for this task to be completed.
  3. Accompany and support the Department for Countering Extremism and Illegal Migration of MOI KR in conducting the above-mentioned workshops during the contract period throughout the country. In particular, the trainer must participate physically in the worshops conducted in the city of Osh as well as in Chui, Naryn, Issyk-Kul, Talas, Osh, Batken and Jalal-Abad oblasts, and lead the session (of the workshops) on “creating territorial interdepartment commissions for countering extremist activities” and answer the questions from the participants relevant to his/her topic. In addition, the trainer must participate in de-brief on the results of the first day of each workshop as well as final de-brief on the results of the entire workshops. 17 (seventeen) expert-days are given to the expert to complete this task (excluding days for traveling to the venues of the workshops in target oblasts).
  4. Based on the results of field workshops to the regions, the trainer must prepare recommendations for effective work of the interdepartmental commission on prevention of extremism and interaction between state bodies and civil society in countering extremist activities. 2 (two) expert days are foreseen to fulfill these tasks during the term of the contract.
  5. Prepare documents required by GIZ and submit them to GIZ. The trainer must write a report (2-3 pages) describing the workshops mentioned above (e.g. key results, bottlenecks, follow-up activities etc.) in Russian and submit it through email to the national project coordinator of PREVECA in Kyrgyzstan. 2 (two) expert-days are given to the expert to finish this task.
  6. Prepare all financial documents (business trip documents, time sheet etc.) required by GIZ and submit them to the finance manager of PREVECA in hard copies by 25 April 2024.

**Total number of expert days**

In total 26 expert days (excluding travel days) are foreseen for the expert to complete all tasks listed in Chapter 3 during the period of contract

**Period of contract**

Preliminary from 1 March to 30 April 2024

1. **Required qualifications of the trainer**

The trainer on creating territorial interdepartment commissions for countering extremism must meet the following qualification requirements:

* Education (1): University degree in law, governance, or security studies (fосused on countering extremism)
* Language (2): C1-level (advanced) language proficiency in Kyrgyz and Russian
* General professional experience (3): 10 years of work experience in law/jurisprudence or security (fосused on countering extremism)
* Specific professional experience (4): 5 years of work experience in prevention and countering extremism, leading or contributing to the development of relevant laws (with the focus on creating interdepartment commissions), action plans and training modules to prevention and contering extremism, conducting trainings
* Regional experience: work experience in/with regions of KR

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