

PUBLIC

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## I. List of Abbreviations

GCA-II	Green Central Asia, phase II
NDC	Nationally Determined Contribution
RCCASCA	Regional Climate Change Adaptation Strategy for Central Asia
RWG	Regional Working Group

## II. General information

### 1. Brief information on the project

Green Central Asia Phase II: Transboundary Dialogue on Climate, Environment and Security in Central Asia – Bridging Borders to Enhance Regional Adaptation and Mitigation (GCA II) is commissioned by the German Federal Foreign Office and implemented by Deutsche Gesellschaft für internationale Zusammenarbeit (GIZ) GmbH. The main goal is to address climate risks by strengthening transboundary cooperation on climate impacts in Central Asia, thus supporting conflict prevention. The project goals are:

1. Strengthen regional coordination for climate change adaptation with a gender sensitive approach, including the support to nationally determined contributions (NDCs) development in the region.
2. Improve institutional and individual adaptive capacity through better knowledge management and scientific cooperation.
3. Continue dialogue between policy makers and science.

GCA-II builds on the achievements of the previous programme phase riding the wave of political support. It takes on the climate-peace-security challenge, helping update & enhance NDCs (adaptation and mitigation) and long-term strategies in the region.

GCA-II mainly focuses on the implementation of the Regional Climate Change Adaptation Strategy (RCCAS) and thus on supporting the establishment of a RCCAS Secretariat. To this end, the project will facilitate an agreement among the five Central Asian countries (Kazakhstan, Kyrgyz Republic, Tajikistan, Turkmenistan and Uzbekistan) where the Secretariat will be located.

In order to implement the RCCAS, a Regional Working Group (RWG) was established, which evolved from the regional intergovernmental working group that developed the draft RCCAS. Since the establishment of the RWG, three meetings have been held, the third meeting of the RWG took place on November 29, 2024, in Bishkek.

At the second meeting of the RWG on the implementation of RCCAS (July 25, 2024, Tashkent), the RWG in order to accelerate the work decided to establish an interim Secretariat. The interim Secretariat will be staffed by two representatives from Central Asia. Due to budgetary constraints on the side of the five Central Asian partner countries, it will be necessary to partially support the activities of the interim Secretariat through contracts with experts until a funding mechanism with the countries is established.

Minutes of the RWG meetings will be available for further actions by the national expert to develop the Implementation Plan of the RCCAS.

2. Context

In order to develop the Implementation Plan for the RCCAS, GIZ is looking for one individual national expert in each of the five Central Asian countries to play an advisory role as well as to ensure the collection and analysis of the latest information, drafting the implementation plan at the national level and its effective execution. The national expert is expected to possess excellent knowledge of the individual country and Central Asia as a whole and have proven experience in climate change adaptation policy at both national and regional levels. The five national experts selected in the Central Asian countries will form an advisory group to the interim Secretariat and the RWG on the implementation of RCCAS.

3. GIZ shall hire the contractor for the anticipated contract term, from **24 February 2025** to **31 December 2025**.

4. The contractor shall provide the following work/service:

National expert on the development of the RCCAS Implementation plan, will be responsible for:

- Provide consultancy on the development of an implementation plan for the RCCAS to the interim Secretariat, RWG and the GCA-II programme team including the national partner organisations (Ministry of Natural Resources, Environment and Technical Supervision, Ministry of Water Resources, Agriculture and Processing Industry, Ministry of Foreign Affairs, Ministry of Energy, relevant higher education institutions).
- Collect, analyse and synthesise necessary information and data from national, regional and international stakeholders and cooperate with the other advisory group members, the interim Secretariat and the RWG.
- Develop an implementation plan at the national level for RCCAS in close cooperation with the RWG and the GCA-II programme team, including the national partner organisations. Integrate the implementation plan at the national level with the road maps from other central Asian countries' national experts.
- Based on the analysis of the collected data prepare a report on each country, which summarizes the country's climate change adaptation priorities, sets out available resources, lists capacity building needs and other items defined by the advisory group. This report should also bring in lessons learned from developing climate change adaptation strategies in the respective Central Asian country.
- Each national expert contributes to the development of a list of contents for the final report on each country.
- Prepare agenda and input for and participate on a regular basis in the advisory group meetings.
- Prior to the meetings of the RWG, in consultation with other national experts from other Central Asian countries, prepare in advance necessary information material for the RWG; prepare and present the draft implementation plans to stakeholders and report on a monthly basis to the GCA II programme manager.

- Together with development partners, develop recommendations on the integration of the National Climate Change Adaptation Strategy, including NDC commitments with the national programs of socio-economic development of districts and cities and their subsequent integration in the regional context.

Period of assignment: from 24 February 2025 to 31 December 2025.

### III. Tender requirements

#### 1. Qualifications of proposed staff

##### 1.1 Expert 1:

##### 1.1.1 General qualifications

Education: University degree in environmental policy, water management or any related fields

Professional experience: Eight years of experience as a team coordinator or lead specialist in the field of climate change adaptation policy at the national level and in the Central Asian region.

Ten years of experience in development of policy and analytical documents.

Eight years of experience in facilitation of interstate or national working groups and development of joint documents on the climate change adaptation policy at the national level and in the Central Asian region.

Proven experience of cooperation with international organisations

##### 1.1.2 Experience in the region/knowledge of the country

Eight-year relative work experience in Central Asia; excellent knowledge of Kyrgyzstan and the Central Asian region.

##### 1.1.3 Language skills:

Business fluency in Russian and English, speaking and writing skills

#### 2. Quantitative requirements

Per diem and overnight accommodation expenses are calculated according to the rates and rules for travel expenses of GIZ in Kyrgyzstan and will be reimbursed upon presentation of supporting documents.

All travel activities must be agreed in advance with the staff member responsible for the project.

Fee days	Number of experts	Number of days per expert	Comments

• Implementation	1	120	Number of working days shall be confirmed by a timesheet.
<b>Travel expenses</b>	<b>Number of experts</b>	<b>Number of days/nights per experts</b>	<b>Comments</b>
• Per-diem allowance in country of assignment	1	15	Per-diem allowance will be paid according to GIZ rates established for each country.
• Overnight allowance in country of assignment	1	15	There will be three meetings of the RWG in one of the Central Asian countries in 2025. The participation of the national expert is mandatory. 5 overnight allowances for each event. Advisory group meetings take place back-to-back with the RWG meetings.
• Travel costs (train, private vehicle)	1	3	Transportation to / from home, airport or hotel (bus, taxi)
<b>Flights</b>	<b>Number of experts</b>	<b>Number of flights per experts</b>	<b>Comments</b>
• International flights: depending on location of the RWG meeting	1	3	RWG meeting locations to be determined
• Domestic flights	0	0	n/a
• CO <sub>2</sub> compensation for air travel <a href="#">Guidance for GIZ service providers on avoiding, reducing and offsetting GHG emissions (giz.de)</a>	0	0	A budget is earmarked for settling carbon offsets against evidence.
<b>Other costs</b>	<b>Number of experts</b>	<b>Amount per experts</b>	<b>Comments</b>
			Other expenses, if needed

Calculate your financial bid exactly in line with the quantitative requirements of the specification of inputs above. There is no contractual right to use up the full days/travel or workshops or budgets. The number of days/travel/workshops and the budgets will be contractually agreed as **maximum amounts**. The regulations on pricing are contained in the price schedule.

#### IV. Requirements on the format of the tender

The CV submitted for each expert can have a maximum of four pages. If one of the maximum page lengths is exceeded, the content appearing after the cut-off point will not be included in the assessment. External content (e.g. links to websites) will also not be considered).

### **Structure of your financial bid**

Please provide the following price schedule: fee rate for one expert day in Kyrgyz som and for the total number (120) of expert days.

### **Materials**

All materials produced/developed during the period of assignment must be handed over to the Project after completing all the activities.

### **3. Confidentiality**

The expert must maintain the confidentiality of all materials provided to him for the performance of his work and which are the property of the GIZ Program. Likewise, you may not transfer the specified materials to anyone.

### **4. Submission of commercial offer**

- The technical and financial offers must be submitted in separate PDF files
- Technical proposal (CVs, certificates, diploma and etc)
- Financial proposal in local currency (prepared in a separate PDF file)

### **5. Requirements for commercial offer**

- Provide full legal address, contact numbers and e-mail
- Currency: Kyrgyz som
- Payment terms: bank transfer

### **6. Anti-discrimination clause**

- The contractor shall accept the EU Anti-discrimination clause attached to the Contract (see Annex 1).