**TERMS OF REFERENCE**

 **Consulting services for the development of distance learning modules in digital health**

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| 1. **Background**
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| In the context of accelerated digitalization of the healthcare system in the Kyrgyz Republic, there is a pressing need to develop a sustainable system for training and upskilling healthcare professionals in digital competencies. Data and Digital Health is one of the strategic priorities in the WHO Country Cooperation Strategy with the Kyrgyz Republic, and one of its strategic deliverables is to develop and implement capacity-building programmes aimed at strengthening the digital skills of the health workforce.To support the implementation of distance learning programs in the field of digital health, a qualified consultant is required — someone with a background in teaching and administration, legal knowledge, and expertise in managing digital learning platforms.In this context, the consultant will also develop distance learning modules via an online platform for two priority areas:* Training on the use of the national immunization information system (IEMDOO)
* Training on the use of the national disability assessment information system

The developed modules will become part of the national in-service training programme for healthcare professionals and will be aimed at enabling effective on-the-job learning, tailored to the practical application of digital solutions within healthcare facilities. |
| 1. **Deliverables**
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| The consultant is expected to deliver the following outputs:1. Develop of a course design package which outlining the target audience, learning objectives, course structure, content formats and a detailed implementation work plan.
2. A complete set of training and evaluation materials, including lectures, presentations, video content, practical exercises, and assessment criteria.
3. Configured Moodle Course on the platform, with all materials uploaded, structured modules.
4. Pilot testing and course launch report

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| **Task** | **Estimated Business Days** |
| Conduct kick-off meeting with key stakeholders (MoH, KSMI, IT team) | 2 |
| Identify and document the target audience and learning objectives | 3 |
| Design course structure: modules, topics, delivery formats, and duration | 10 |
| Develop detailed work plan and calendar for course development | 2 |
| Draft and compile core instructional content (lectures, slides, scripts for videos) | 20 |
| Design course’s assessments with evaluation criteria | 3 |
| Conduct pilot testing and gather feedback from selected users | 5 |
| Finalize course package, resolve technical issues, prepare launch and reporting documentation | 15 |
| **Total** | **60** |

Each distance learning module (course) is allocated **30 effective business days**, making a total of **60 business days** for the development of two courses (IEMDOO and disability assessment systems).**Financial statement:** financial statement is required and shall be submitted upon completion of the work. |
| 1. **Contract duration**
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| **60** **effective** **person-days within 2 months**. |
| 1. **Qualifications, experience, skills and languages**
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| ***Qualifications:*****Required:*** Advanced university degree (Master’s or equivalent) in education, public health, law, information systems, or another relevant field.

***Experience:*****Required:*** At least 5 years of relevant professional experience in instructional design, digital learning, or development of technical documentation for distance training modules.
* Demonstrated understanding of health information systems, digital public services, or digital health platforms is an asset.
* Experience working with or within national training institutions, preferably in the context of capacity building for healthcare workers.

***Skills/Knowledge:*****Required:*** Ability to conduct stakeholder consultations, needs assessments, and translate findings into actionable system or training requirements.
* Development of instructional and methodological materials for distance learning
* Planning and coordination of educational programmes and activities
* Administration of online learning platforms (e.g., Moodle, AVN)
* Knowledge of administrative and education law

***Languages:*****Required:*** Fluent written and spoken Russian.

**Desirable:*** Knowledge of Kyrgyz is an asset.
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| 1. **Supervision**
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| Bakyt Dzhangaziev, Technical Officer (Data Science and Digital Health), bdzhangaziev@who.int |
| 1. **Location (including in-country missions, if any)**
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| Bishkek, Kyrgyzstan |
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